

ANNEX 1

PROCEDURE OF APPLICANT SELECTION FOR THE INSTITUTIONAL POSTDOCTORAL TRAINING PROGRAMME

ACADEMIC EXCELLENCE AND ENTREPRENEURIAL VALUES IN POSTDOCTORAL RESEARCH (EAVAP)

Art. 1 The applicants' selection process— the selection of the postdoctoral researchers to be included in the target group of the Institutional postdoctoral training programme **Academic Excellence and Entrepreneurial Values in Postdoctoral (EAVAP)** is performed on the basis of a contest, according to the provisions of the present Procedure.

Art. 2 The organization procedure of the contest aims at selecting applicants to the target group on the basis of objective selection criteria and providing opportunity equality.

SPECIFIC PROVISIONS

Art.3 The implementation period of the annual project **Academic Excellence and Entrepreneurial Values in Postdoctoral Research (EAVAP)** is 18 months, starting on 15 October 2018.

Art.4 Target group consists of **maximum 25 postdoctoral researchers/series/year**. the eligible applicants shall hold a PhD in one of the following fields:

- 1 Industrial engineering;
- 2 Mechanical engineering;
- 3 Biotechnologies;
- 4 Computers and information technology;
- 5 Chemistry;
- 6 Materials engineering;
- 7 Food engineering;
- 8 Systems engineering;
- 9 Electrical engineering;
- 10 Engineering and management in agriculture and rural development;
- 11 Medicine;
- 12 Economy;
- 13 Management;
- 14 Philology;
- 15 History;
- 16 Sport and physical education.

Art.5 The length of the scientific training programme within the programme for the target groups is **15 months**.

Art.6 Minimal performance indicators and results for postdoc researchers:

1. 2 graduation certificates for the courses organized within the institutional postdoctoral training programme.
2. The postdoc researchers in *Mechanic and Industrial Engineering* and *Fundamental and Engineering Sciences* – shall have **I. at least 1 scientific contribution in recognized thematic conferences at national or international level; II. at least 1 WOS-indexed published (or accepted for publication) and at least 3 scientific articles published (or accepted for publication) in BDI-indexed specialized journals.**
3. The postdoc researchers in *Socio-Humanities* shall have: **I. at least 2 scientific in recognized thematic conferences at national or international level; II. at least 3 scientific articles published in BDI-indexed specialized journals.**
4. **Out of the 5 compulsory papers, at least 2 shall have the postdoc researcher as the main author, at least 2 shall be co-authored with the mentor, and at least 2 shall be published as co-author with other doctoral students matriculated in IOSUD Galați. The papers published as co-author with**

other postdoc researchers matriculated in the present institutional postdoctoral training programme shall be counted only once.

5. **Final research report**, publicly delivered.
6. **Final activity report.**
7. **Monthly activity reports.**
8. **Semester activity reports.**

SELECTION FOR PARTICIPATION IN THE POSTDOCTORAL TRAINING PROGRAMME

Contest participation requirements

Art.7 In order to be included in the selection process, the applicants have to hold **the scientific PhD title obtained in Romania**, in one of the following fields:

1. Industrial engineering;
2. Mechanical engineering;
3. Biotechnologies;
4. Computers and information technology;
5. Chemistry;
6. Materials engineering;
7. Food engineering;
8. Systems engineering;
9. Electrical engineering;
10. Engineering and management in agriculture and rural development;
11. Medicine;
12. Economy;
13. Management;
14. Philology;
15. History;
16. Sport and physical education.

Application file

Art.8 In order to join the contest, each applicant shall submit/ send the **application file**, containing the following documents:

1. **Registration request form.**
2. **Copy of the identity card.**
3. **Copy of the marriage certificate**, in the event that a name change has occurred.
4. **Curriculum vitae**, in Romanian, Europass form, signed and dated on each page.
5. **The list of scientific contributions** published and/or delivered at scientific events, signed and dated on each page.
6. **Copy of the PhD diploma and/or the Minister's ordinance attesting that the holder obtained this title in Romania**, in the scientific fields listed in **Art.7** of the present Procedure.
7. **One recommendation letter**, signed by the doctoral supervisor or, in case it is not possible, by a professor PhD or an associate professor PhD.
8. **Project (plan) of postdoctoral scientific research for the selected topic.**
9. **Copies of the BA and MA degrees.**
10. **Copies of any other relevant document proving the scientific and professional competence** (participation in conferences, seminars, congresses, etc.).

THE PROCESS OF EVALUATION AND SELECTION OF THE APPLICANTS IN THE TARGET GROUP

Art.9 The process of evaluation and selection of the applicants to the target group of the institutional postdoctoral training programme shall be performed by an evaluation commission, consisting of the programme coordinator and 4 doctoral supervisors affiliated to IOSUD Galați. The evaluation commission is appointed by the DJUG Rector's decision.

Art.10 The evaluation and selection of the applicants shall comply with the following criteria:

- a. **Applicant eligibility** (meeting the eligibility requirements, submitting all documents in the application file).
- b. **opportunity of development of the research topic (project)** proposed.
- c. **Importance and scientific relevance of the research topic** proposed.
- d. **Theoretical grounding of the research project** proposed.

- e. the degree of novelty and originality of the research project proposed.
- f. Relevance of the scientific and publishing activity/ experience in the research area chosen.

Art.11 the selection process for the admission of postdoctoral researchers into the target group of the programme consist of evaluating the documents in each applicant's file.

Art. 12În the event the applicant fails to meet the participation requirements or the file is incomplete, or contains untruthful data, the applicant shall be rejected.

Art.13 The evaluation of the applicant's file, research topic and project is performed by the commission members, by marking each criterion listed in art. 10, letters b – f, on a scale of 1 to 10, in the applicant's individual sheet.

Art.14 The list with the result of the applicants' selection according to their files shall be communicated and posted on the webpage of the "Dunărea de Jos" University of Galați – www.ugal.ro.

Art.15 (1) The eventual contestations may be directly submitted to the "Dunărea de Jos" University, within 24 hours since the communication of results, clearly stating and arguing the reasons of the contestation.

(2) Contestations shall be analysed and solved by a contestation commission, within maximum 48 hours since the deadline of contestation submission.

(3) The result of contestation solution shall be communicated to the applicant by e-mail.

Art.16 The list of the final results of the admission into the target group of the postdoctoral training programme shall be posted on the webpage of the "Dunărea de Jos" University of Galați – www.ugal.ro.

Art.17 The applicants' selection is organized at the CSUD headquarters.

Art.18 Enlistment for the selection process is carried out by: submitting the file to the DJUG Registry. Each applicant is allowed only one research plan (project.).

FINAL DISPOSITIONS

Art.19 By participating in the selection process, the applicants consent to processing the personal data in the application file, according to the provisions of Law no. 677/2001 with regard to protection of personal data processing and their free movement and inclusion in databases.