



METHODOLOGY

regarding the automatic recognition by “Dunarea de Jos” University of Galati of the title of PhD supervisor obtained in accredited universities from abroad

Chapter 1

GENERAL TERMS

Art. 1. This methodology establishes how the automatic recognition of the title of PhD supervisor and that of habilitation is carried out by the Organizing Institution of University Doctoral Studies – “Dunarea de Jos” University of Galati, obtained in accredited universities from abroad.

Art. 2. This methodology respects the principle of legality, university autonomy, transparency, responsibility, ethical and deontological norms in force.

Art. 3. Bearing the rights granted by the title of PhD supervisor and filling in a didactic position in the Romanian higher education system is carried out according to the legal norms in force.

Chapter 2

LEGISLATIVE FRAMEWORK

Art. 4.

- Art. 166 and art. 216, paragraph 2, letter f, from the National Education Law no. 1/2011 with subsequent amendments,
- Law no. 200/2004 regarding the recognition of diplomas and qualifications for the regulated professions in Romania, with subsequent amendments and completions,
- Government Resolution no. 681/2011 regarding the approval of the Code of university doctoral studies, with subsequent amendments and completions,
- Ordinance of the Ministry of National Education and Scientific Research, no. 5825/7, December 2016, regarding the approval of the List of prestigious universities from other states,
- Ordinance of the Ministry of National Education and Scientific Research no. 3. 482/2016 regarding the approval of the Regulation of organization and functioning for Consiliul Național de Atestare a Titlurilor, Diplomelor și Certificatelor Universitare (*National Council for Titles, Diplomas and Certificates*) (hereinafter referred to as CNATDCU),
- Government Emergency Ordinance no. 41/2016 establishing simple measures at the level of central public administration and for amending and completing some normative acts
- Ordinance of the Ministry of National Education and Scientific Research no. 5921/2016.

Chapter 3

TARGET

Art. 5. The title of PhD supervisor or the habilitation obtained in accredited universities from European Union member states, from the European Economic Area, from the Swiss Confederation and from prestigious universities from other member states included in the List of prestigious universities from other states, approved by the Ordinance of the relevant Minister and periodically updated, is automatically recognised by the higher education institutions, that is the organizing institutions of university doctoral studies from Romania.



Art. 6. The title of PhD supervisor or the habilitation obtained in other accredited universities from abroad other than those mentioned at Art. 5 will be recognized only on the basis of an international agreement of mutual recognition, signed at intergovernmental or interuniversity level.

Art. 7. The provisions of this procedure are for Romanian citizens, citizens from European Union member states, from the European Economic Area, from the Swiss Confederation and citizens from third countries.

Chapter 4

CONTENT OF THE FILE

Art. 8. In order to recognize the title of PhD supervisor or the habilitation, the applicant submits the file at the Organizing Institution of University Doctoral Studies – “Dunarea de Jos” University of Galati secretariat, which has the following documents:

- application for recognition drafted according to the model (Annex 1),
- ID card – copy – and the proof of changing the name – copy and legal translation (if it is the case),
- copy according to the original PhD diploma if the study document was obtained in Romania or at one of the accredited universities mentioned at art. 5, respectively the recognition certificate issued by Centrul Național de Recunoaștere și Echivalare a Diplomelor (*National Center for Recognition and Equivalence of Diplomas*) (hereinafter referred to as CNRED) if the study document was obtained in other accredited universities from abroad. Diplomas that are not issued in Romanian will be legally translated.
- diploma/certificate which proves the title of PhD supervisor or the habilitation issued by the institutions mentioned at art. 5 and art. 6, legal translation,
- curriculum vitae of the applicant in Romanian or English which will include details about the past activity as a PhD supervisor (as the case),
- applicant’s list of works in Romanian or English.

Art. 9. “Dunarea de Jos” University of Galati, as an organizing institution of university doctoral studies, can request other documents or information according to the criteria established by the doctoral schools.

Art. 10. In the application for recognition it will be mandatory to mention all the contact details (mail) of the applicant, for communicating during the recognition process. Ensuring the correctness of the information in the file and sending any additional information or clarifications requested by the university is the responsibility of the applicant. Failure to resolve the request cannot be imputed to the university if the file is non-compliant and / or the applicant does not respond within the period of the requests regarding its completion or correction.

Chapter 5

LEGAL EFFECTS

Art. 11. The recognition of the title of PhD supervisor or the habilitation by the Organizing Institution of University Doctoral Studies – “Dunarea de Jos” University of Galati, according to this methodology, is valid and produces legal effects only at the level of “Dunarea de Jos” University of Galati.

Chapter 6

TERMS AND RESPONSIBILITIES

Art. 12. The time limit of the Organizing Institution of University Doctoral Studies – “Dunarea de Jos”



University of Galati secretariat for recognizing the title of PhD supervisor and the habilitation, obtained in accredited universities from abroad is 10 working days from the registration date in “Dunarea de Jos” University of Galati.

Art. 13. The time limit for evaluating and issuing of the Report of acceptance or non-acceptance by the Doctoral School Council, to which the applicant's doctoral field is assigned, is 20 working days from the registration date.

Art. 14. The Organizing Institution of University Doctoral Studies – “Dunarea de Jos” University of Galati, as a public institution according to the legal norms in the research-development national system, after evaluating the file by the Doctoral School Council to which the applicant's doctoral field is assigned, presents the final answer regarding the recognition / non-recognition of the title of PhD supervisor or the habilitation within 5 working days of receiving the Doctoral School Report.

Art. 15. The recognition / non-recognition decision is issued after presenting the final answer by the Rector of “Dunarea de Jos” University of Galati.

Art. 16. The appeals for non-recognition of the title of PhD supervisor or the habilitation by the Organizing Institution of University Doctoral Studies – “Dunarea de Jos” University of Galati will be submitted within 15 days since receiving the decision. The committee for analysing the appeals will be proposed by the Director of the Council for Doctoral Studies and will be constituted of 3 specialists from the applicant's field.

Art. 17. The answer for the appeal regarding the non-recognition of the title of PhD supervisor or the habilitation by the Organizing Institution of University Doctoral Studies – “Dunarea de Jos” University of Galati will be communicated within 5 days by the Organizing Institution of University Doctoral Studies – “Dunarea de Jos” University of Galati management.

Art. 18. In case that during the process of recognizing the title of PhD supervisor or the habilitation, the Organizing Institution of University Doctoral Studies – “Dunarea de Jos” University of Galati considers necessary to consult to the bodies of the relevant ministry, the terms provided in the present methodology shall be extended accordingly.

Approval of the Legal Office
Jurist Dragoș Alexandru OPREANU

President of the Senate
Professor Lucian Puiu GEORGESCU, PhD



ANNEX No. 1

APPLICATION

for automatically recognizing by “Dunarea de Jos” University of Galati the title of PhD supervisor obtained in accredited universities from abroad

Personal information

Name and surname:

Telephone . . .

E-mail:

I request the recognition of the title of PhD supervisor or the habilitation in the in the field of doctoral university studies of (to mention one of the fields of doctoral studies provided by the legislation in force in Romania and for which “Dunarea de Jos” University of Galati is accredited).

I hereby declare on my own responsibility that the documents included in the file are real.

Date

Applicant’s signature