

Fact Sheet for KA107 Erasmus+ Incoming Teaching Staff Academic Year 2020-2021

General Information	
Full legal name in English	“Dunarea de Jos” University of Galati
Full legal name in national language	Universitatea “Dunarea de Jos” din Galati
Erasmus Code	RO GALATI01
PIC / OID	999879784 / E10208970
EUC	56018-EPP-1-2014-1-RO-EPPKA3-ECHE
English website of university	http://www.en.ugal.ro/
Visiting & post address	Str. Domneasca nr. 47, 800008 Galati, Romania
Head of institution	Prof. Puiu-Lucian GEORGESCU, Rector
Erasmus+ institutional coordinator	Assoc. Prof. Steluta STAN
KA107 (ICM) Erasmus+ Programme website	http://www.en.ugal.ro/studies/ka107-icm-erasmus-programme
KA107 Erasmus+ team	<p>Prof. Dan SCARPETE <i>Project manager, student and staff mobility coordinator, inter-institutional agreements</i> E-mail: dan.scarpete@ugal.ro Phone: +40 336 130 159</p> <p>Lecturer Luminita IOSIF <i>Student and staff mobility coordinator, inter-institutional agreements, residence permit</i> E-mail: luminita.iosif@ugal.ro Phone: +40 752 292 965</p>
Academic Calendar	<p>Autumn semester Lecture period: beginning of Oct – mid-end of Jan (14 weeks) Examination period: until mid of Feb (3 weeks)</p> <p>Spring semester Lecture period: mid-end of Feb – end of May (14 weeks) Examination period: until mid-end of Jun (3 weeks)</p> <p>Please find the Academic Calendar in detail at http://www.en.ugal.ro/education/academic-calendar</p>

Exchange Information

Selection of Erasmus+ incoming teaching staff

To benefit of a KA107 Erasmus+ mobility for teaching, incoming teaching staff have to be selected by their home university within a selection process and procedure.

In general, selection criteria for teaching staff are:

- the teaching staff must be employed and his/her area of teaching have to match one of the mobility study areas specified in mobility offer, available at <http://www.en.ugal.ro/studies/ka107-icm-erasmus-programme/ka107-erasmus-incoming-staff-mobility-for-teaching>
- to have a good academic performance during his/her previous academic year or other period of time (a CV and an internal evaluation form should be considered and quantified);
- to present a Letter of motivation explaining the reason(s) why you, as an applicant, would be selected for an Erasmus+ teaching staff mobility; previous participations in different exchange programs should be considered as an advantage for your application;
- to prove a good level of language (English or French) competence (at least B2).
- to present a filled in Mobility Agreement for Teaching (the form is available at <http://www.en.ugal.ro/studies/ka107-icm-erasmus-programme/ka107-erasmus-incoming-staff-mobility-for-teaching>): filling in all the fields, data accuracy and teaching programme should be considered and quantified.

Important notes:

- teaching staff-candidates have to apply by filling in the Application Form, available at <http://www.en.ugal.ro/studies/ka107-icm-erasmus-programme/ka107-erasmus-incoming-staff-mobility-for-teaching>
- teaching staff-candidates have to apply and to be selected according to the mobility offer, available at <http://www.en.ugal.ro/studies/ka107-icm-erasmus-programme/ka107-erasmus-incoming-staff-mobility-for-teaching>
- as the mobility offer is per countries, both teaching staff-candidates and staff involved in the selection process are kindly asked to contact the KA107 Erasmus+ team to be sure that the mobility offer is still available for a certain university.

<p>Application for incoming Erasmus+ teaching staff</p>	<p>Selected teaching staff should send (luminita.iosif@ugal.ro, dan.scarpete@ugal.ro) their selection and mobility documents, as follows:</p> <ul style="list-style-type: none"> - Application Form, filled in, signed by the teaching staff and signed and stamped by the responsible person in the Home University acknowledging that the staff was selected for a teaching mobility at Receiving Institution; - Mobility Agreement for Teaching, both as signed and stamped document (pdf form) and only filled in (word form); - CV; - Letter of motivation, signed by the teaching staff; - copy of passport. <p>After receiving the documents mentioned above, an invitation will be released upon staff request. Teaching staff shall arrive at least 1 day before the teaching mobility starts and shall leave the day after the last day of the teaching mobility. Important note: the nomination should be launched with at least two months before teaching staff arrival at receiving institution to ensure enough time for getting the Romanian visa.</p>
<p>Deadline for teaching staff application</p>	<p>Anytime during the academic year.</p>
<p>Academic Information</p>	
<p>Mobility Agreement for Teaching</p>	<p>All Erasmus+ incoming teaching staff must fill in Mobility Agreement for Teaching form (available at http://www.en.ugal.ro/studies/ka107-icm-erasmus-programme/ka107-erasmus-incoming-staff-mobility-for-teaching)</p> <p>Filling in Mobility Agreement for Teaching form have to be done at two different stages:</p> <p>1. During selection process</p> <p>Teaching staff-candidates have to fill in their Mobility Agreement for Teaching only by themselves, no help is allowed.</p> <p>Some documents should be used to get the necessary data and information for filling in the Mobility Agreement for Teaching form:</p> <ul style="list-style-type: none"> - for institutional data of Receiving University, please use this Fact Sheet (General Information section) and English website of Receiving University (http://www.en.ugal.ro/); - Erasmus+ Guide, available at

	<p>http://www.en.ugal.ro/studies/ka107-icm-erasmus-programme/erasmus-guide;</p> <ul style="list-style-type: none"> - Course Catalogue (available at http://www.en.ugal.ro/studies/ka107-icm-erasmus-programme/ka107-erasmus-student-mobility-for-studies/course-catalogue) to get an idea about the existing curricula at Receiving University; - Internationalization Strategy of the Home University. <p>Filled in Mobility Agreement for Teaching has to be printed and signed only by the teaching staff-candidate. Date of signing the document has to be written in indicated place of the form.</p> <p>2. During mobility preparation</p> <p>Once selected, the teaching staff has to review his/her Mobility Agreement for Teaching to reach its final form. In this respect, the incoming teaching staff should send his/her Mobility Agreement for Teaching to KA107 Erasmus+ team (luminita.iosif@ugal.ro, dan.scarpete@ugal.ro) to get its feedback and to modify and/or add some data and/or information.</p> <p>When Mobility Agreement for Teaching has reached its final form, the teaching staff have to print it in two originals. These two originals have to be signed by the incoming teaching staff and signed and stamped by the responsible person in the Home University. Date of signing the document has to be written in indicated place of the form.</p> <p>Incoming teaching staff has to bring these two originals by him/herself at his/her arrival at Receiving University.</p> <p>Important note: Mobility Agreement for Teaching have to be filled in and sent to KA107 Erasmus+ team before the mobility commencement.</p>
(Official) Language of instruction	Romanian
Language of teaching for Erasmus+ incoming teaching staff	English, French
Recommended language level for Erasmus+ incoming teaching staff	Min. B2 for English, French
Additional Information	
Accommodation / Housing	<p>Erasmus+ incoming teaching staff has to book their accommodation before their arrival at “Dunarea de Jos” University of Galati and to communicate their accommodation booking to KA107 Erasmus+ team. Incoming teaching staff could book a room in one of the hotels in Galati city.</p>

	<p>Incoming teaching staff could also book a bed in a double room or an entire room in one of our Guest Hostels, having some advantages and drawbacks compared to a hotel room:</p> <ul style="list-style-type: none"> - very cheap (approx. 10 EUR/night/bed for each person or approx. 20 EUR/night/room for one person); - very close to almost all faculties of “Dunarea de Jos” University of Galati (5-10 min. walking distance); - no breakfast; - if one incoming teaching staff would like to book the entire hostel room, he/she has to pay for the two beds in the room (approx. 20 EUR/night). - if one incoming teaching staff would like to book only one bed in a hostel double room (approx. 10 EUR/night), he/she has to stay with another person, i.e., the incoming teaching staff will have a roommate. <p>Incoming teaching staff who would like to book a bed in a double room, or the entire room, in our Guest Hostel, are kindly asked to address to KA107 Erasmus+ team with at least one week before his/her arrival at “Dunarea de Jos” University of Galati.</p>
Insurance	<p>Incoming teaching staff must purchase a health insurance before the commencement of their mobility, valid for the total duration of their stay.</p>
Visa	<p>For information on visa requirements, please contact the KA107 Erasmus+ Team (luminita.iosif@ugal.ro, dan.scarpete@ugal.ro) and/or to contact the Romanian Embassy/Consulate in their country of origin.</p> <p>Incoming teaching staff may also find information on visa requirements at https://www.mae.ro/en</p>
Travel to Romania and Galati city	<p>Booking the flight to Romania</p> <p>Erasmus+ incoming teaching staff is kindly asked to address and keep in touch with KA107 Erasmus+ team when they are ready to book their flight to Romania.</p> <p>We are insisting: please, do not book/buy your flight to Romania until you do not get the Romanian visa and you do not have the approval of KA107 Erasmus+ team. Otherwise, you may lose your money or even your mobility.</p> <p>Airport</p> <p>The main international airport of Romania is Bucharest “Henri Coandă” International Airport (formerly Otopeni Airport)</p> <p>Transfer to Galati city</p> <p>Galati city may be reached by train or by bus/minibus. Since the terminal of bus/minibus is just in the arrivals terminal parking, we kindly advise our incoming teaching staff to choose bus/minibus transfer to Galati.</p>



“Dunarea de Jos” University of Galati



	We may book your transfer, according to your landing date and time.
--	---